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Addysg a Gwella Iechyd  
Cymru (AaGIC)  
Health Education and  
Improvement Wales (HEIW)

**Addysg a Gwella Iechyd Cymru (AaGIC)**  
**Health Education and Improvement Wales (HEIW)**

Tŷ Dysgu, Cefn Coed,  
Nantgarw CF15 7QQ

Ffôn | Tel: 03300 585 005

Ebost | Email: [heiw@wales.nhs.uk](mailto:heiw@wales.nhs.uk)

Gwefan | Web: [aagic.gig.cymru](http://aagic.gig.cymru) / [heiw.nhs.wales](http://heiw.nhs.wales)

3<sup>rd</sup> October 2024

Dear Trainees,

As the new year is now under way, we would like to address some of the training requirements around regional teaching and the attendance of the teaching days. Currently as most of you should be aware the AWSEM website is having a platform revamp and booking onto the days will no longer be via Eventbrite but via a platform known as Y Ty Dysgau and we are hoping this makes the process much more straightforward. We were hoping the new platform would be up and ready for the November teaching days, but it looks like it will be closer to the end of the year. Currently Eventbrite is still being used.

The current teaching calendar is available on the AWSEM website, and we would encourage everyone to be regularly checking for additional days that are added throughout the year. Part of the training requirements are that a trainee engages with teaching and therefore we will be keeping registers at each teaching day to allow us to monitor this. There have been some notable issues and feedback, with trainees booking onto days and not attending or booking onto these days last minute causing problems for the organisers of the days. Going forward we will be asking all trainees to be organised in their booking of teaching days and study leave and we expect numbers to be final 7 days before each regional day. We therefore will not accept trainees onto the days both face to face or virtual if not booked on before that 7-day cut off.

For sickness on the day or if there is a good reason for non-attendance having already booked on we expect that trainees have the professionalism to inform the organiser or HEIW.

The HEIW email is [heiw.secondarycare@wales.nhs.uk](mailto:heiw.secondarycare@wales.nhs.uk) and is a mailbox that is checked by multiple people within our school support. They have a list of all those booked on and will remove your name and inform the organiser on your behalf. Alongside this, for sickness on a study leave day NWSSP need to be informed so that they can correctly manage an individual's sickness record.

If you have repeated problems with attending or feel there are issues with the regional teaching days such that you can't book on early enough, then please seek support from your Educational Supervisors in the first instance and we as a team can link in and address them accordingly.

Please enjoy the teaching days, a lot of individuals put a lot of effort into organising them and we appreciate any feedback to continually improve the regional offering.

Kind Regards

Dr Ash Basu (Head of School),  
Dr Rhian Farquharson (TPD) and  
Dr Claire Powell (Regional teaching Lead)

Cadeirydd | Chairman: Dr Chris Jones

Prif Weithredwr | Chief Executive: Alex Howells

Pencadlys HEIW | HEIW Headquarters, Tŷ Dysgu, Cefn Coed, Nantgarw CF15 7QQ

Ffôn | Tel: 03300 585 005

